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PART 2

CHAPTER V

WAIVERS

1. General

a. Information on waivers is provided in the chapter which covers the specific requirement to be waived. For example, information on obtaining a certification waiver for a person who has not met certification requirements for the position is contained in part 1, chapter II, Acquisition Position Career Field Certification Requirements. As another example, guidance on waiving the standards for APC membership is contained in part 2, chapter IV, Acquisition Professional Community Membership.

b. Except for an APC selection standard waiver which permits membership in the APC and a contracting officer warrant waiver which is only valid for the particular warrant for which granted, all other waivers are position specific and are not carried forward with the person when reassigned from one acquisition position to another.

c. Each waiver is specific and may not stand in lieu of another waiver. For example, for GS-1102s there is a statutory education requirement and a regulatory (career field certification) education requirement. If the GS-1102 position is a CAP requiring APC membership, there is also a statutory education requirement for APC membership. While the three education requirements are almost identical, the person selected for a GS-1102 CAP who did not meet the education requirement would require three separate waivers. Two would be required prior to assignment (the GS-1102 and APC membership requirements) and one would be required prior to completion of 18 months in the CAP (the career field certification requirement). The person could not be assigned to the CAP unless both of the statutory waivers (GS-1102 and APC membership) were granted. Further, if at the end of 18 months the person did not meet the education requirement for certification, a certification waiver would be required for the person to remain in the CAP.

d. There shall be a separate application for each waiver requested. Requests for more than one waiver may not be combined, except for one specific case. A request for a SCO

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waiver and a request for a CAP assignment waiver for APC membership may be combined (see Appendix D).

e. Applicants shall follow the format provided for each type of waiver. It is essential that all required information be included in a waiver application. This is necessary in order to evaluate the application and to record an approved waiver.

2. Types of Waivers. A summary of the various types of waivers which may be granted is provided below.

a. APC Selection Standard Waiver. This type of waiver waives an APC selection standard and confers membership in the APC (see part 2, chapter IV and appendix M).

b. CAP Assignment Waiver. A CAP assignment waiver permits a person to occupy a specific CAP without being a member of the APC (see part 1, chapter V and appendix E).

c. Certification Waiver. A certification waiver permits a person who does not meet the certification standards of the position within 18 months after assignment to remain in that position without being certified (see part 1, chapter II and appendix A).

d. Contracting Officer Warrant Waiver. This is a waiver of any of the statutory education, training, or experience required to award or administer a contract above the small purchase threshold. Warrant waivers are only valid for the particular warrant for which granted and terminate when the warrant is terminated (see part 1, chapter III and appendix C).

e. Flag, General Officer, and SES Waiver. Before a flag, general officer, or SES may be assigned to a CAP, that person must have 10 years of acquisition experience, at least 4 of which were performed while assigned to a CAP. This statutory requirement may be waived to allow a person to occupy a specific acquisition position (see part 1, chapters IV and VIII).

f. GS-1102 Waiver. This is a waiver of the statutory education requirements for 1102 series personnel (see part 1, chapter III and appendix C).

g. SCO Waiver. Before being appointed to a SCO position, a person must have at least 4 years of contracting experience. A

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SCO waiver permits a person not meeting this requirement to be appointed to a SCO position (see part 1, chapter III and appendix D).

h. Tenure Agreement Waiver. A tenure agreement waiver is a release from the requirement to execute a tenure agreement (see part 1, chapter V).

i. Tenure Obligation Waiver. A tenure obligation waiver is a release from the period of service required for a position (see part 1, chapter V and appendix G).

j. Waivers for Certain Senior CAPs with Special Statutory Requirements. There are special requirements for PEO, DPEO, DRPM, DDRPM, ACAT I and II PM and DPM positions. These requirements may be waived to allow a person to occupy a specific position. These waivers are centrally managed by the DACM (see part 1, chapter VIII).